


POPE PLANT LTD	COVID-19 POLICY STATEMENT	
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POPE PLANT LTD has a policy to comply with the current Government Guidelines set out in January 2021 [gov.uk/coronavirus](https://www.gov.uk/coronavirus) . This applies to all those who are employed within the company or who are protected by its undertakings. This policy is available to interested parties on request.

Currently, construction is classified as a lower risk occupation according to the OSHA's Occupational Risk Pyramid for COVID-19. Current information suggests COVID-19 is spread through:

- Close personal contact, such as touching or shaking hands, followed by touching the mouth, nose or eyes
- Airborne respiratory droplets expelled during regular talking and breathing as well as coughing and sneezing
- Touching a contaminated surface or object, then touching the mouth, nose or eyes

Because of these transmission methods, being in close proximity (within but not limited to six feet) to an infected person can result in transmission.

Enclosed spaces (e.g. trailers, toilets), confined spaces and any space with recycled air presents additional exposure risk and should be avoided as much as possible.

It is our policy to do all that is reasonably practicable to :

- Ensure social distancing measures take place
- Ensure work areas are clean
- Ensure staff are aware of their requirements with particular reference to hygiene

In particular it is our policy to :


- Ensure services can run in a safe way ensuring hygiene and cleanliness
- Ensure all workers are protected as per government guidelines
- Consult with workers to ensure an open door policy

Pope Plant Ltd will try where they can to :

- Perform a risk assessment of the jobsite.
- Educate/train workers about general precautions and regularly communicate plans to limit the spread of COVID-19, with particular reference to advising weekly asymptomatic testing

<https://www.kent.gov.uk/social-care-and-health/health/protect-kent-and-medway/test-and-trace/symptom-free-testing>

- Reinforce good hygiene practices and take steps to make it easy for workers to frequently wash their hands.
- Institute policies and practices that maintain physical distance between workers.
- Provide appropriate personal protective equipment (PPE) where required under HSE guidelines
- Require sick workers to stay home and send sick workers home.

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Pope Plant Ltd workers are expected to :

- Maintain good workplace hygiene, including hand washing practices and cough/sneeze etiquette.
- Maintain a distance of at least six feet from other workers when possible, unless the task warrants otherwise (e.g., when performing a team lift). Limit large group interactions. Follow these same practices off the job.
- Report symptoms of COVID-19 immediately. If you are sick, stay home. If you feel sick and are at work, tell your supervisor.
- Cooperate with response measures instituted by your employer and those recommended by the government guidelines and local level.
- Have weekly asymptomatic testing
- Do not share other workers' phones, PPE or other work tools and equipment.
- Do not use staff canteens unless social distancing can be maintained and cleaning of area has been monitored and undertaken on site

Workers are asked to co-operate in the operation of this policy and make a positive contribution to protection by making themselves aware of the firm's Covid-19 policy and complying with the control measures in place.

Pope Plant Ltd will provide all workers with a Covid Pack containing the following

- Mask – to be used at all times when in close proximity to people
- Hand sanitiser – to be used throughout the day whenever environment changes
- Anti bac wipes – to be used to clean new environment
- Sanitiser bomb (for special circumstance) – to be used when the above is not sufficient

These packs will be available to all whom work within Pope Plant Ltd and personnel will be required to collect packs from Pope Plant Ltd offices. It is personnel responsibility to ensure that they have collected the packs and to notify Office staff if they are running low on these essential items. Once notified Pope Plant will ensure they items are available to be replaced within 1 week. If personnel do not collect packs it is solely their responsibility to ensure they are Covid safe on sites


Name **CRAIG POPE**

Position **COMPANY DIRECTOR**

Date **22.06.2021**

Signed



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INSTRUCTION SHEET

- **Mask**

To be worn at all times when in contact with other people (inside or outside)

- **Hand Sanitiser**

To be used EVERY time environment changes including, before getting out of machine and before getting back into machine, using site facilities, getting out or returning to vehicle

- **Anti bac wipes**

To be used EVERY time you enter or leave an environment including, before getting out or returning to machine, using site facilities, getting out or returning to vehicle

- **Sanitiser Bomb**

To be used if someone has or may have been in machine cabin and you are unable to use the above cleaning methods. To be used if a person has tested positive to Covid 19 and has been using the machine cabin BEFORE the next person uses it.